

Bylaws
Friends of the Semmes Branch Library
Semmes Friends

Article I. Bylaws

This organization shall be under the jurisdiction of the Bylaws of the Parent organization, the Friends of the San Antonio Public Library.

Article II. Membership and Dues

Any individual interested in the purposes of the Friends of the Semmes Branch Library may join by becoming members of the Parent organization and stating on their membership application the desire for membership in the Semmes Friends. The Parent organization will automatically credit a portion of the membership dues to the account of the Semmes Friends.

Article III. Meetings

Meetings shall be held on the fourth Wednesday of each month at 7:00 p.m.

The date, time, and place of each meeting, as well as the purpose, shall be posted in the Branch at least one week prior to the meeting. Special meetings may be called by the President or three members. The meeting time and place will be coordinated with the staff of the Semmes Branch library.

A quorum shall consist of at least a simple majority of the attending membership including two officers.

Article IV. Officers

The officers shall consist of the President, Vice-President, Secretary, and Treasurer. Officers shall be elected by the Semmes Friends members and shall serve for term of two business years. Officers will be elected at the January meeting prior to the end of their term.

Article V. Duties of Officers

The President shall preside at all meetings.

The Vice President shall preside in the absence or inability of the President to serve.

The Secretary shall keep minutes of all meetings and report such when requested.

The Treasurer or his/her designee will deposit all monies in the account of the Parent Organization, following their rules for deposits and receipts. The Treasurer shall keep a full and accurate account of all monies and present such accounts when requested.

The Board of Directors shall appoint a liaison to the Parent Organization as a voting member of its Board of Directors.

Any board member may be removed from office with good cause by a simple majority of the membership in attendance at a general or special meeting. Causes for such action may include but are not exclusive to the following: lack of participation and/or failure to carry out the responsibilities of office, abuse of authority, unethical or legally questionable personal, professional or organizational activities. Any board member who resigns for personal reasons must submit their resignation in writing to the President.

In the event of a vacancy in any office except President, the group will hold a special election and fill the vacancy. The Vice-President shall fill a vacancy of the President and a new Vice-President shall be elected in a special election. Vacancies in any office shall be filled at the next scheduled meeting.

Article VI. Committees

The elected officers shall constitute the Board of Directors whose responsibility shall be to set agendas for meetings, conduct business in emergency situations between meetings, and preside at meetings.

Special Committees are determined by the Board and may include, but are not limited to nominating, membership, projects, and publicity. The President shall appoint, subject to the approval of the Board, chairpersons of any special committees.

Article VII. Fiscal

The business year shall be from January 1 to December 31.

The Board shall prepare and present annually a budget for the year's business during the November meeting. This will not be a fixed and complete budget in all respects, but will be a guide stating what is deemed necessary to carry out the business of the group.

In the event of dissolution of the Semmes Friends, all assets of this group will be donated to the San Antonio Public Library to be used solely for the Semmes Branch at the discretion of the Semmes Manager.

Article VIII. Amendment of Bylaws

Group Bylaws may be amended at any meeting of the Semmes Friends by two-thirds vote provided that the amendment was submitted in writing at the previous meeting.

Approved by the FOSAPL Board on March 19, 2006.